


**MEMORANDUM OF Agreement**  
Technical Services Associate

For the duration of the current bargaining agreement, the Technical Services Associate position will be a .75 FTE and will have the additional responsibilities as a part of their work:


- Assist faculty, staff, and students with the digitization of content and copyright clearance, maintain a record of copyright permission, and create and retain release forms for all contributors.
- Maintain statistics and contribute to the Digital Commons annual report for the IMSA Board of Trustees and administration.

Dr. Evan Glazer  
President  
Illinois Mathematics and Science Academy

Signed by:  
  
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Date 8/9/2024

Michael Hancock  
President, IMSA Council 604  
Local 604 AFT/IFT

DocuSigned by:  
  
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Date 8/14/2024