

## The ABCs of IMSA's Government Relations

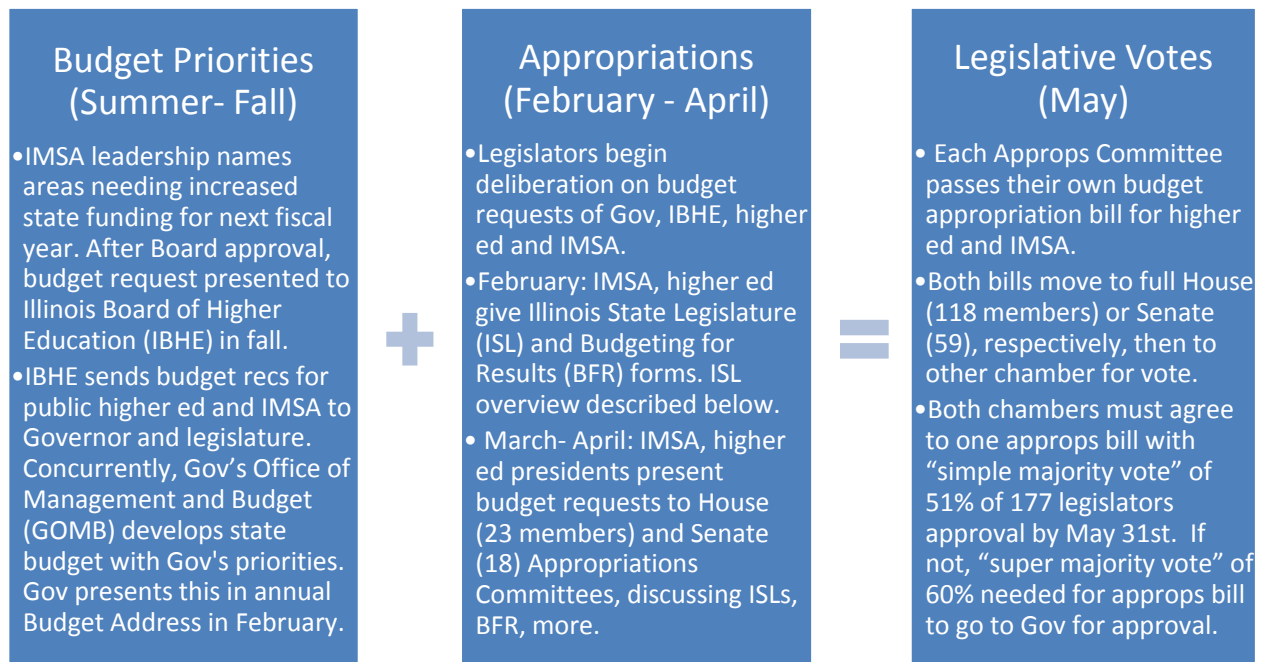
IMSA's government relations = work with the legislative branch (177 State legislators), executive branch (Governor's Office), and state agencies (Illinois Board of Higher Education, Capital Development Board, etc) to positively impact three areas (the ABCs) of IMSA: administrative rules, budget, and capital:

Administrative Rules	Budget	Capital
<ul style="list-style-type: none"> <li>Legislative: procurement rules, program outcomes</li> <li>State Agency: Illinois Board of Higher Education (IBHE) requests</li> </ul>	<ul style="list-style-type: none"> <li>Appropriations: State agency (IBHE) involvement and legislative committees</li> <li>Documents: Illinois State Legislature (ISL) and Budgeting for Results</li> </ul>	<ul style="list-style-type: none"> <li>State agency involvement at start (IBHE) and end (Capital Development Board [CDB])</li> <li>Legislature, Governor pass capital bills and Governor's Office releases funds</li> </ul>

**Administrative Rules:** IMSA seeks adjustments from the legislature and/or state agencies to rules and requests when fulfilling them would hinder IMSA's work. Examples include:

- Re-classification of procurement oversight from previous "state agency" rules to current "higher education" rules. IMSA's request for this change granted by legislature in 2012.
- Exemption from submitting program evaluations in specific manner required of state agencies.

**Budget:** IMSA's budget work involves the legislative branch, executive branch, and state agencies:



### Overview of Illinois State Legislature (ISL) Package

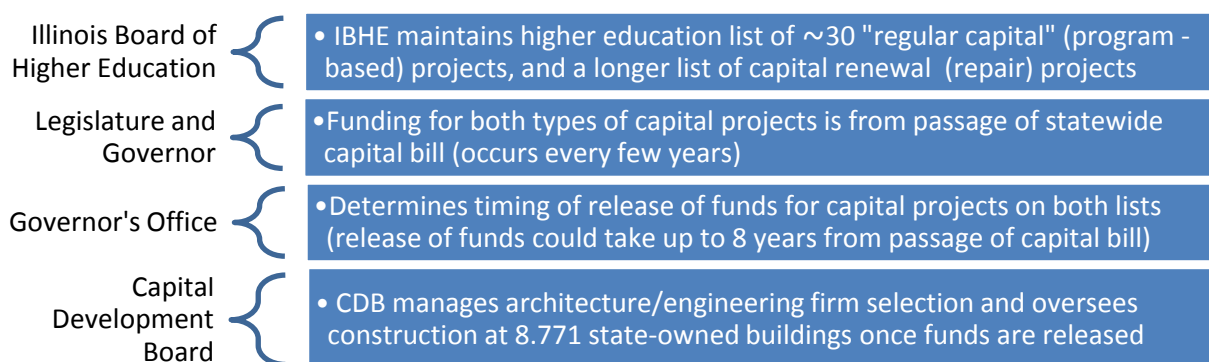
- [What are ISLs?](#) Each state agency and higher ed entity requesting state approps for next fiscal year must complete ISL package. Legislature sends Excel workbook of forms and requests written narratives for each entity to report approps allocated in individual line items. IMSA's Business and Human Resources Offices complete them by state deadline of 48 hours after Gov's Budget Address.

- [What is requested in the ISLs?](#) Detailed info, from numbers to narratives, is required for several categories, including *but not limited to*: programmatic info (summary of expenditures by fund and function, justifications for proposed personnel/program reductions/expansions, etc), personal services (vacancies, proposed new hires, etc), contractual services, travel, equipment, commodities, grants, leadership and governance (organization chart, Board of Trustees, etc), and more. The info exceeds over 140 pages submitted to State each year. To learn more about ISLs, contact Kimberly Corrao.

**Capital:** IBHE maintains lists of two types of capital projects, regular capital and capital renewal, requested by public higher ed and IMSA to be funded by the State:

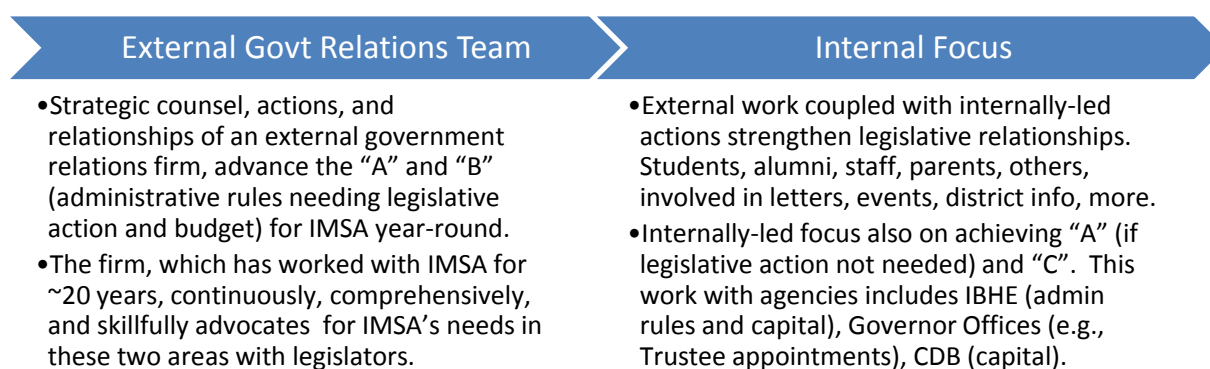
- Regular capital projects: List of ~30 projects funded piecemeal from capital bills legislatively passed every few years. Projects primarily impact programs, e.g., new building for labs.
- Capital renewal projects are numerous, and focus on routine repairs, e.g., resurfacing floors. 2014 first year IMSA included in capital funds for these projects; info on attached capital doc.

Process for both types of capital projects (funding request to project completion), involves state agencies, legislature, and Governor:



## Achieving the ABCs through Advocacy

The government relations work of advancing IMSA's ABCs is strengthened through advocacy.



Advocacy of both the external government relations team and IMSA staff serves to advance the required and requested reports and materials provided year-round by IMSA's Offices of Business, Human Resources, Institutional Research and Effectiveness, and multiple other departments. To learn more about government relations at IMSA, please contact Catherine Veal @ [cveal@imsa.edu](mailto:cveal@imsa.edu) or 630-907-5034.